

User Guide

Kyocera
3250
Kyocera 3200 Series



User Guide for the Kyocera 3250 phone

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4,901,307	5,056,109	5,099,204	5,101,501	5,103,459
5,107,225	5,109,390	5,193,094	5,228,054	5,257,283
5,265,119	5,267,261	5,267,262	5,280,472	5,283,536
5,289,527	5,307,405	5,309,474	5,337,338	5,339,046
5,341,456	5,383,219	5,392,287	5,396,516	D356,560
5,408,697	5,414,728	5,414,796	5,416,797	5,426,392
5,437,055	D361,065	5,442,322	5,442,627	5,452,473
5,461,639	5,469,115	5,469,471	5,471,497	5,475,870
5,479,475	5,483,696	5,485,486	5,487,175	5,490,165
5,497,395	5,499,280	5,504,773	5,506,865	5,509,015
5,509,035	5,511,067	5,511,073	5,513,176	5,515,177
5,517,323	5,519,761	5,528,593	5,530,928	5,533,011
5,535,239	5,539,531	5,544,196	5,544,223	5,546,459
5,548,812	5,559,881	5,559,865	5,561,618	5,564,083
5,566,000	5,566,206	5,566,357	5,568,483	5,574,773
5,574,987	D375,740	5,576,662	5,577,022	5,577,265
D375,937	5,588,043	D376,804	5,589,756	5,590,069
5,590,406	5,590,408	5,592,548	5,594,718	5,596,570
5,600,754	5,602,834	5,602,833	5,603,096	5,604,459
5,604,730	5,608,722	5,614,806	5,617,060	5,621,752
5,621,784	5,621,853	5,625,876	5,627,857	5,629,955
5,629,975	5,638,412	5,640,414	5,642,398	5,644,591
5,644,596	5,646,991	5,652,814	5,654,979	5,655,220
5,657,420	5,659,569	5,663,807	5,666,122	5,673,259
5,675,581	5,675,644	5,680,395	5,687,229	D386,186
5,689,557	5,691,974	5,692,006	5,696,468	5,697,055
5,703,902	5,704,001	5,708,448	5,710,521	5,710,758
5,710,768	5,710,784	5,715,236	5,715,526	5,722,044
5,722,053	5,722,061	5,722,063	5,724,385	5,727,123
5,729,540	5,732,134	5,732,341	5,734,716	5,737,687
5,737,708	5,742,734	D393,856	5,748,104	5,751,725
5,751,761	5,751,901	5,754,533	5,754,542	5,754,733

5,757,767	5,757,858	5,758,266	5,761,204	5,764,687
5,774,496	5,777,990	5,778,024	5,778,338	5,781,543
5,781,856	5,781,867	5,784,406	5,784,532	5,790,589
5,790,632	5,793,338	D397,110	5,799,005	5,799,254
5,802,105	5,805,648	5,805,843	5,812,036	5,812,094
5,812,097	5,812,538	5,812,607	5,812,651	5,812,938
5,818,871	5,822,318	5,825,253	5,828,348	5,828,661
5,835,065	5,835,847	5,839,052	5,841,806	5,842,124
5,844,784	5,844,885	5,844,899	5,844,985	5,848,063
5,848,099	5,850,612	5,852,421	5,854,565	5,854,786
5,857,147	5,859,612	5,859,838	5,859,840	5,861,844
5,862,471	5,862,474	5,864,760	5,864,763	5,867,527
5,867,763	5,870,427	5,870,431	5,870,674	5,872,481
5,872,774	5,872,775	5,872,823	5,877,942	5,878,036
5,870,631	5,881,053	5,881,368	5,884,157	5,884,193
5,884,196	5,892,178	5,892,758	5,892,774	5,892,816
5,892,916	5,893,035	D407,701	5,898,920	5,903,554
5,903,862	D409,561	5,907,167	5,909,434	5,910,752
5,911,128	5,912,882	D410,893	5,914,950	5,915,235
5,917,708	5,917,811	5,917,812	5,917,837	5,920,284
D411,823	5,923,650	5,923,705	5,926,143	5,926,470
5,926,500	5,926,786	5,930,230	5,930,692	

Other patents pending.

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FCC/IC Notice

This device complies with part 15 of the FCC rules. Operation is subject to the following two conditions:

(1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

To maintain compliance with FCC RF exposure guidelines, if you wear a handset on your body, use the Kyocera Wireless Corp (KWC) approved case CA90-G2701 or holster 50-L2440. Other accessories used with this device for body-worn operations must not contain any metallic components and must provide at least 15 mm separation distance, including the antenna, and the user's body.

THIS MODEL PHONE MEETS THE GOVERNMENT'S REQUIREMENTS FOR EXPOSURE TO RADIO WAVES.

Your wireless phone is a radio transmitter and receiver. It is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission of the U.S. Government. These limits are part of comprehensive guidelines and establish permitted levels of RF energy for the general population. The guidelines are based on standards that were developed by independent scientific organizations through periodic and thorough evaluation of scientific studies. The standards include a substantial safety margin designed to assure the safety of all persons, regardless of age and health.

The exposure standard for wireless mobile phones employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC is 1.6 W/kg.* Tests for SAR are conducted using standard operating positions specified by the FCC with the phone transmitting at its highest certified power level in all tested frequency bands.

Although the SAR is determined at the highest certified power level, the actual SAR level of the phone while operating can be well below the maximum value. This is because the phone is

designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output.

Before a phone model is available for sale to the public, it must be tested and certified to the FCC that it does not exceed the limit established by the government-adopted requirement for safe exposure. The tests are performed in positions and locations (e.g., at the ear and worn on the body) as required by the FCC for each model. The highest SAR values for this model phone are:

Cellular Band (Part 22)-Head:1.26 mW/g; Body-worn: 0.47 mW/g with KWC case CA90-G2701-01, 0.81 mW/g with 15 mm air separation; Face: 0.39 mW/g with at least one inch (2.5 cm) separation.

PCS Band (Part 24)-Head:1.30 mW/g; Body-worn: 0.28 mW/g with KWC case CA90-G2701-01, 0.53 mW/g with 15 mm air separation; Face: 0.20 mW/g with at least one inch (2.5 cm) separation.

Recommended body worn accessories are only intended for use with the standard battery door, not the sport clip.

(Body-worn measurements differ among phone models, depending upon availability of accessories and FCC requirements. The body-worn SAR values provided above were obtained by using Kyocera Wireless Corp. (KWC) approved case CA90-G2701-01 and holster 50-L2440-01. The sport clip is not designed to be a body-worn accessory).

While there may be differences between the SAR levels of various phones and at various positions, they all meet the government requirement for safe exposure.

The FCC has granted an Equipment Authorization for this model phone with all reported SAR levels evaluated as in compliance with the FCC RF emission guidelines. SAR information on this model phone is on file with the FCC and can be found under the Display Grant section

<http://www.fcc.gov/oet/fccid> after searching on FCC ID OVFKWC-3250. Additional information on SAR can be found on the Cellular Telecommunications and Internet Association (CTIA) web-site at <http://www.wow-com.com>.

* In the United States and Canada, the SAR limit for mobile phones used by the public is 1.6 watts/kg (W/kg) averaged over one gram of tissue. The standard incorporates a substantial margin of safety to give additional protection for the public and to account for any variations in measurements.

Caution

The user is cautioned that changes or modifications not expressly approved by the party responsible for compliance could void the warranty and user's authority to operate the equipment.

Warning

Use only Kyocera approved accessories with Kyocera phones. Use of any unauthorized accessories (includes faceplates/front housings) may be dangerous and will invalidate the phone warranty if said accessories cause damage or a defect to the phone.

Walkie-Talkie radio feature

When using your phone as a walkie-talkie radio, hold the phone a minimum separation distance of one inch (2.5 cm) between your face and the device, including the antenna, to comply with FCC exposure limits.

Optimize your phone's performance

Use the guidelines on page 2 to learn how to optimize the performance and life of your phone, antenna, and battery.

Air bags

If you have an air bag, DO NOT place installed or portable phone equipment or other objects over the air bag or in the air bag deployment area. If equipment is not properly installed, you and your passengers risk serious injury.

Medical devices

Pacemakers—Warning to pacemaker wearers: wireless phones, when in the 'on' position, have been shown to interfere with pacemakers. The phone should be kept at least six (6) inches away from the pacemaker to reduce risk.

The Health Industry Manufacturers Association and the wireless technology research community recommend that you follow these guidelines to minimize the potential for interference.

- Always keep the phone at least six inches (15 centimeters) away from your pacemaker when the phone is turned on.
- Do not carry your phone near your heart.
- Use the ear opposite the pacemaker.
- If you have any reason to suspect that interference is taking place, turn off your phone immediately.

Hearing aids—Some digital wireless phones may interfere with hearing aids. In the event of such interference, you may want to consult your service provider or call the customer service line to discuss alternatives.

Other medical devices—If you use any other personal medical device, consult the manufacturer of the device to determine if it is adequately shielded from external RF energy. Your physician may be able to help you obtain this information.

In health care facilities—Turn your phone off in health care facilities when instructed. Hospitals and health care facilities may be using equipment that is sensitive to external RF energy.

Potentially unsafe areas

Posted facilities—Turn your phone off in any facility when posted notices require you to do so.

Aircraft—FCC regulations prohibit using your phone on a plane that is in the air. Turn your phone off before boarding aircraft.

Vehicles—RF signals may affect improperly installed or inadequately shielded electronic systems in motor vehicles. Check with the manufacturer of the device to determine if it is adequately shielded from external RF energy. Your physician may be able to help you obtain this information.

Blasting areas—Turn off your phone where blasting is in progress. Observe restrictions, and follow any regulations or rules.

Potentially explosive atmospheres—Turn off your phone when you are in any area with a potentially explosive atmosphere. Obey all signs and instructions. Sparks in such areas could cause an explosion or fire, resulting in bodily injury or death.

Areas with a potentially explosive atmosphere are often, but not always, clearly marked. They include:

- fueling areas such as gas stations
- below deck on boats
- transfer or storage facilities for fuel or chemicals
- vehicles using liquefied petroleum gas, such as propane or butane
- areas where the air contains chemicals or particles such as grain, dust, or metal powders
- any other area where you would normally be advised to turn off your vehicle engine

Use with care

Use only in normal position (to ear). Avoid dropping, hitting, bending, or sitting on the phone.

Keep phone dry

If the phone gets wet, turn the power off immediately and contact your dealer. Water damage may not be covered under warranty.

Resetting the phone

If the screen seems frozen and the keypad does not respond to keypresses, reset the phone by completing the following steps:

1. Remove the battery door.
2. Remove and replace the battery.

If the problem persists, return the phone to the dealer for service.

Qualified service

If you are experiencing problems with your phone, see “Customer support” on page vi. If you have additional questions, contact your service provider for technical support. If the problem persists, return the phone with all accessories and packaging to the dealer for qualified service.

Accessories

Use only Kyocera-approved accessories with Kyocera phones. Use of any unauthorized accessories may be dangerous and will invalidate the phone warranty if said accessories cause damage or a defect to the phone.

To shop online for a Hands-free Car Kit and other phone accessories, visit www.kyocera-wireless.com/store.

To order by phone, call (800) 349-4188 (U.S.A. only) or (858) 882-1410.

Radio frequency (RF) energy

Your telephone is a radio transmitter and receiver. When it is on, it receives and sends out RF energy. Your service provider’s network controls the power of the RF signal. This power level can range from 0.006 to 0.6 watts.

In August 1996, the U.S. Federal Communications Commission (FCC) adopted RF exposure guidelines with safety levels for hand-held wireless phones. These guidelines are consistent with the safety standards previously set by both U.S. and international standards bodies in the following reports:

- ANSI C95.1 (American National Standards Institute, 1992)
- NCRP Report 86 (National Council on Radiation Protection and Measurements, 1986)
- ICNIRP (International Commission on Non-Ionizing Radiation Protection, 1996)

Your phone complies with the standards set by these reports and the FCC guidelines.

Customer support

Your service provider's customer support department may be accessible directly from your phone when you dial a number such as *611. Your service provider can answer questions about your phone, phone bill, call coverage area, and specific features available to you, such as call forwarding or voicemail. For questions about the phone features, refer to the materials provided with your phone, or visit www.kyocera-wireless.com. For additional questions, you may contact the Kyocera Wireless Corp. Customer Care Center in any of the following ways:

- Web site: www.kyocera-wireless.com
- Email: phone-help@kyocera-wireless.com
- Phone: 800-349-4478 or 858-882-1401 (USA or Canada only)

Before requesting support, please try to reproduce and isolate the problem. When you contact the Customer Care Center, be ready to provide the following information:

- Your service provider.
- The actual error message or problem you are experiencing.

- The steps you took to reproduce the problem.
- The phone's electronic serial number (ESN).
To find the ESN:
 - Select **Menu** → **Phone Info** and scroll down to ESN.

Phone accessories

To shop for phone accessories, visit www.kyocera-wireless.com, or call (800) 349-4188 (U.S.A. only) or (858) 882-1410.

Become a product evaluator

To participate in the testing and evaluation of Kyocera Wireless Corp. products, including cellular or PCS phones, visit beta.kyocera-wireless.com.

E911 Mandates

Where service is available, this handset complies with the Phase I and Phase II E911 Mandates issued by the FCC.

Charger specifications

Charger	Input	Output
CV90-60858-1	100-240VAC / 50/60Hz	4.5V 1.5A
CV90-60859-1	120VAC / 60Hz	5.2V 400mA



093 453 037

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Visit us at www.kyocera-wireless.com

To purchase accessories, visit
www.kyocera-wireless.com/store

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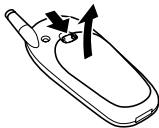
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1 GETTING STARTED

Installing the battery

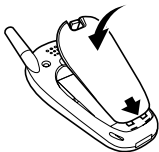
1. Hold the phone face down.
2. Press down on the latch on the back of the phone and pull off the battery door.



3. Place the battery in the phone casing with the metal contacts facing the antenna end of the phone.



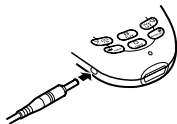
4. Place the battery door notches in the opening near the bottom of the phone. Push down on the door until it clicks into place.





Charging the battery

You must have at least a partial charge in the battery to make or receive calls. Fully charge the battery before using the phone.

To charge the battery, connect the AC adapter to the jack on the side of the phone (as shown), then connect the adapter's plug into a wall outlet.



The battery icon in the upper-right corner of the screen tells you whether the phone is:

- Charging (the icon is animated)
- Partially charged 
- Fully charged 

Recharging the battery: You can safely recharge the battery at any time, even if it has a partial charge.

Caring for the battery

General safety guidelines

- Do not take apart, puncture, or short-circuit the battery.
- If you have not used the battery for more than a month, recharge it before using your phone.
- Avoid exposing the battery to extreme temperatures, direct sunlight, or high humidity.
- Never dispose of any battery in or near a fire. It could explode.

Common causes of battery drain


The following activities drain the battery more quickly:


- Playing games
- Using the Web
- Keeping backlighting on
- Extensive use of Walkie-Talkie
- Operating in analog **A** mode. Your phone switches between modes to find the best signal. To set your phone to operate in a single mode, select Menu → Settings → Network → Digital/Analog.
- Using data cables or accessories, such as a Hands-free Headset.

- Operating when no service is available, or service is available intermittently.
- Using high earpiece and ringer volume settings.
- Repeating sound, vibration or lighted alerts.

Performing basic functions


Turn the phone on: Press  and wait until the hourglass icon appears.

Turn the phone off: Press and hold  until the phone beeps or the screen goes blank.

Make a call: Enter the number and press .



Make a Push To Talk call (PTT): Enter the 10-digit phone number and press the Walkie-Talkie button.

End a call: Press .

Answer a call: Press .

Access voicemail: Contact your service provider for details about their voicemail system.

Verify your phone number: Select Menu → Phone Info

Silence the ringer: Press , then  to answer.

Lock the keypad: Press and hold  left.

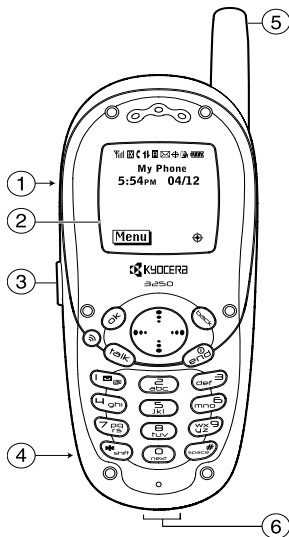
Access a contacts list: Press  down.

Silence all sounds: Press and hold  right.

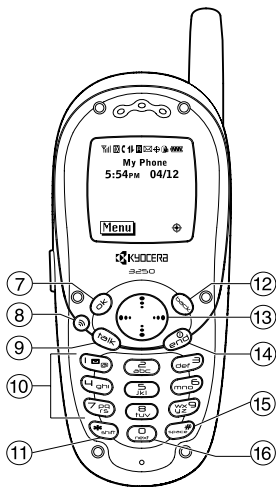
Access your Messages InBox: Press  up.

Getting to know your phone

- ① Jack for Hands-free Headset (sold separately) only
 - ② Home screen. Press **OK** (item 7) to select Menu.
 - ③ Walkie-Talkie button. Press the Walkie-Talkie button to communicate with other compatible PTT-capable phone(s).
 - ④ Jack for AC Adapter (included).
 - ⑤ Antenna
 - ⑥ Jack for Data Cable (sold separately).
- ⚠ Warning:** Inserting an accessory into the incorrect jack will damage the phone.









- ⑦ OK key selects a menu item or option.
- ⑧ Speakerphone key turns the speakerphone on and off.
- ⑨ Talk key starts or answers a call.
- ⑩ Keypad for entering numbers, letters, or symbols.
- ⑪ * Shift key changes the text mode in text entry.
- ⑫ Back key erases the last character in text entry, or returns to the previous menu.
- ⑬ Navigation key scrolls through lists and positions cursor. Also accesses shortcuts from the home screen.
- ⑭ End/Power key turns the phone on or off, ends a call, or returns you to the home screen.
- ⑮ Space # key enters a space during text entry.
- ⑯ 0 Next key cycles through word choices during eZiText® entry.




Using menus

The contents of the main menu are as follows:

Push To Talk	Contacts	Messages	Settings	Games
PTT Contacts	Push To Talk	Vicemail	Silent Mode	Tetris®
PTT Groups	View Phone List	Send New	Keyguard	Brick Attack™
Add New Contact	Add New	InBox	Sounds	Race 21™
Erase Contact	Find Name	Net Alerts	Display	Tools
Manage Groups	Add Voice Dial	OutBox	Voice Services	Voice Memo
My Availability	Speed Dial List	Saved	Security	Scheduler
Recent Calls	Voice Dial List	Erase Msgs	Call Information	Alarm Clock
All Calls	Business List	Group Lists	Network	Tip Calculator
Incoming Calls	Personal List	Msg Settings	Convenience	Calculator
Outgoing Calls	Information	Mobile Web	Messaging	Timer
Missed Calls	Media Gallery	Connects to the	Accessories	Stopwatch
Erase Recent Calls	My Sounds	Internet.	BREW (see addendum)	Phone Info
	My Pictures		Mobile Shop	Displays phone number, ESN, and software version.
	Doodler		Settings	
			Help	









- From the home screen, press  to select Menu.
- Press  left, right, up, or down to see menus.
- Press  to select a menu or menu item.
- Press  up or down to view menu items.
- Press  to back up a menu level.
- Press  to return to the home screen.











To change the way the menus appear, select Menu → Settings → Display → Main Menu View, then select either Graphic or List and press .







Note: In this guide, an arrow → tells you to select an option from a menu. For example, Menu → Settings means select Menu, then select the Settings option.

Understanding screen icons

These icons may appear on your phone's screen.

	The phone is operating in IS2000 (1X) digital mode.
	The phone is operating in IS95 digital mode.
	The phone is operating in Analog (FM) mode.
	The phone is receiving a signal. You can make and receive calls. Fewer bars indicate a weaker signal.
	Push To Talk Available. Contact can accept calls.
	Push To Talk Do Not Disturb. Calls cannot be sent to contact.
	Push To Talk Off-Line. The handset is turned off, or the contact is not registered with the voice network.
	A call is in progress. You can make and receive calls.

	The phone is not receiving a signal. You cannot make or receive calls.
	The phone is roaming outside of its home service area.
	You have a text message, voicemail, or page.
	The battery is fully charged. The more black bars, the greater the charge.
	The alarm clock is set.
	High-speed (3G) data service is available and active on your phone.* *For availability of high-speed data on your network, check with your service provider.
	(blinking) The phone is sending high-speed data.
	(blinking) The phone is receiving high-speed data.
	High-speed data service is available, but the phone is dormant.
	High-speed data is not available on your phone.

Menu	The phone is at the home screen. To access the menus, press  .
	Keypguard is on. The keypad is locked.
	The phone is set to light up instead of ring.
	The phone is set to vibrate instead of ring.
	The phone is set to show its position location to your service provider as well as emergency services.
	The phone is set to show its position location to emergency services only.

Using the Sport Clip

The Sport Clip is built into the battery door of your 3250 phone. It is designed to attach to a backpack, a purse, or to stand upright with a fold-out stand.

Note: The Sport Clip is not designed to attach to clothing (e.g., a belt).

To install the Sport Clip, simply remove the standard battery door and clip in the Sport Clip door.



2 USING PUSH TO TALK

The Push To Talk (PTT) feature on your Kyocera 3250 phone allows you to quickly communicate with an individual or group. Once connected, simply press and hold your phone's Walkie-Talkie (WT) button to communicate.

Note: You can only use the PTT feature with other PTT-compatible phones.

Tip: When using your phone as a walkie-talkie radio, hold the phone in a vertical position with the speakerphone at a minimum of one to two inches (2.5 to 5 cm) away from your mouth.

Making PTT calls

There are five ways to make PTT calls:


1. Press the WT button to access the Push To Talk main menu on the phone. Enter the 10-digit phone number on the keypad.
2. Select a PTT contact by choosing Menu → Push To Talk → PTT Contacts. Highlight the contact you want to call.
3. Select a PTT contact by choosing Menu → Recent Calls.

4. Select Incoming Calls, Outgoing Calls, or Missed Calls. Highlight the contact you want to call. For more about Recent Calls, see page 18.
5. Select a PTT contact by choosing Menu → Contacts. Select View Phone List or Find Name to find the contact you want to call. Highlight the contact to call. For more about Contacts, see page 31.

You can also make a group PTT call using the phone's PTT groups list. See page 11.

Making a private PTT call


1. Press and hold the WT button. The “Ready to Speak” tone sounds when the audio path is ready and the contact is available.
Note: If the contact is unavailable or offline, the “Bong” tone sounds.
2. Speak your message while continuing to press the WT button.
3. Release the WT button when finished speaking your message. This allows the called recipient to reply.

4. Press the WT button again to speak.
5. To end the PTT call, press , or select End Call from the menu screen.


Note: If the called party ends the call, the call is automatically disconnected.

Tip: If you originate a call to a person who is actively engaged in a cellular call or a PTT call, you will hear the “Ready to Speak” tone and your voice message is stored. The called party can choose to answer or ignore the new incoming call. If the call is accepted, the initial voice message is played to the called party and you and the called person hear the “Floor Free” tone.

Viewing recent PTT calls

1. Select Menu → Recent Calls.
2. Select a list: All Calls, Incoming Calls, Outgoing Calls, Missed Calls, or Erase Lists.
3. Select a recent caller.
4. Press the WT button to return the call as a PTT call, or  for a standard cellular call. For details on missed calls, see “Dealing with missed calls” on page 18.

Note: The recent calls list is still available when you’re outside your PTT service area. However, you

are not able to make PTT calls.  appears telling you that your PTT call is pending and cannot be made at that time.

Adding new PTT contacts

You can add new PTT contacts (up to 200, including those in groups) and view their presence in the PTT Contacts List using the main PTT menu.

Note: You cannot save a PTT contact that already exists in your PTT contacts list, nor can you save yourself as a PTT contact.

1. Select Menu → Push To Talk → Add New Contact.
2. Enter the PTT contact number.
3. Select Next.
4. Enter the PTT contact name.

Note: You do not need to enter the name if it is already in the contacts list.

5. Select Save. The message, “Save Contact Now?” appears.
6. Select Yes. The message, “Sending request...” appears. If the PTT contact number is valid and the PTT contact accepted your request to be added, then the message, “Contact Name Added” appears.

Note: If you change a PTT contact's phone number, then you have to delete the existing contact name from the contacts list and add the individual's name again. See "Adding New PTT Contacts" on page 9.

Refusals

There are two types of refusals possible when you're adding new PTT contacts:

Manual—PTT contact received your message, but refused your invitation to be added to your PTT contact list. The message, "Contact Name Not Added" appears. Select OK return to PTT main menu.

Service Driven—PTT contact has not responded to your invitation within a 3-minute period. This means the PTT contact's phone is off, or that the phone is out of the service area. The message, "Contact Name Not Added" appears. Select OK to return to PTT main menu. Try adding this PTT contact later.

Erasing individual PTT contacts

1. Select Menu → Push To Talk → Erase Contact.
2. Highlight the PTT contact name you wish to erase.
3. Select Next. The message, "Erase Contact(s)?" appears.


4. Select Yes to erase the contact. The message, "Sending request to erase contact(s)..." appears.
 - When the message is successful, "Request Sent" appears.
 - When the message is unsuccessful, the bong tone sounds and "Unable to erase contact(s) at this time. Try again later" appears.


Erasing PTT call history


See page 19 to erase call history.

Checking your contacts' availability

Your Kyocera 3250 phone lets you know when PTT contacts are:

Available  —contact can accept calls.

Do Not Disturb  —calls cannot be sent to contact.

Off-Line  —the handset is turned off, or the contact is not registered with the voice network.

Note: Off-Line is a network-dependent option that you cannot choose.

Checking and setting your presence

Regardless of how you set your availability (presence), you can still make PTT calls.

1. Select Menu → Push To Talk → My Availability.
2. Select an option:
 - Available allows you to make and receive PTT calls.
 - Do Not Disturb ensures that you will not receive PTT calls.

Setting a shortcut to My Availability

You can access your availability with one keystroke by setting a shortcut to this feature.

1. Select Menu → Settings → Convenience → Shortcut Key.
2. Select My Availability from the list of options.
3. Press OK.

To access the shortcut, press  up.

Creating PTT groups

You can create up to 30 groups with up to 10 members per group (not to exceed 200, including those in the PTT Contacts List). You can create a PTT

group from a list of existing contacts in other groups or add new contacts to a group from scratch.

Note: To establish a group list your phone must first be provisioned by your service provider.

1. Select Menu → Push To Talk → Manage PTT Groups → Create Group.
2. Enter the new group name using the phone's keypad. See page 24 if you need help entering text.
3. Select Next → Select Contacts.
4. Highlight the name of the PTT contact you want to add to your new group.

Note: PTT contact must first be provisioned from the handset or a web interface before contact can be added to a group.

5. If no PTT contact names appear, or if the desired contact is not on the list, then select Next → Select Contacts → Add New.
6. Enter the phone number of the PTT contact name to be added to the group.
7. Select Next → Enter Name:
8. Type in the name of the PTT contact to be added to the group.

Note: If number of name is already in main contacts list, then the name is automatically stored.

9. Select **Save**. The message “Add Another Contact to the Group?” appears.
 - Select **Yes** if you want to add a new PTT contact to the group, then repeat steps 5 through 9.
 - Select **No** if you do not want to add a new PTT contact to the group.
10. When you are finished adding new PTT contacts to your newly created group, the message “Save Group Contacts Now?” appears.
 - Select **Yes** to send the message “Group Creation.”
 - Select **No** to return to the Select Contacts screen. This allows you to continue adding new PTT contacts to the group.


When you are finished creating a new group and adding members to it, invitations are sent to the members asking for their permission to join your newly created group.

Making a group PTT call

1. Select **Menu** → **Push To Talk** → **PTT Groups**.
2. Highlight the group you want to call.
3. Press and hold the **WT** button. When the audio path is ready and the group is available, the “Ready to Speak” tone sounds.

Note: If the group is unavailable, offline, or you attempt to take the floor on a group call while someone else is speaking, the “Bong” tone sounds.

4. Speak your message while continuing to press the **WT** button.
5. Release the **WT** button when finished speaking your message. This allows the called recipients in the group a chance to reply.

Note: When a PTT call is connected, there is a “no speaker” time-out. If no one takes the floor of a PTT call for the duration of this time-out, then the PTT call is disconnected automatically.
6. Press the **WT** button again to speak.
7. To end the PTT call, press , or select **End Call** from the menu screen.

Adding a member to a PTT group

1. Select **Menu** → **Push To Talk** → **Manage PTT Groups** → **Add Member**. The **Select Group** screen appears. Highlight the group you want to add the new member to.
2. Select **Next**. The **Add Member** screen appears. Highlight the name of the new member that you want to add to the group.

Note: If no PTT contact names appear, or if the desired contact is not on the list, then perform steps 5 through 9 of “Creating a PTT Group” on page 11.

3. Choose Select.
4. Select Save. Your Kyocera 3250 phone sends an invitation to the members you have added to the group.

Editing a PTT group name

You can only edit group names that you originally created.

1. Select Menu → Push To Talk → Manage PTT Groups → Edit Group Name.
2. Highlight the name of the group to edit.
3. Press **OK**.
4. Edit the group name using the phone’s keypad.
5. Select Save. The message, “Group Name Saved Already. Save Again?” appears.
6. Select Yes.

Note: As the group’s creator, all members in your group are notified and updated.

Erasing a PTT group

You can only erase PTT groups that you originally created.

1. Select Menu → Push To Talk → Manage PTT Groups → Erase Group.
2. Highlight the name of the group to erase.
3. Press **OK**. The message, “Erase Group Name?” appears.
4. Select Yes. Phone returns to the PTT menu.

Erasing a PTT group member

You can only erase PTT group members from groups that you originally created.

1. Select Menu → Push To Talk → Manage PTT Groups → Select Group → Erase Member.
2. Highlight the name of the member to erase.
3. Highlight Select.
4. Press **OK**. The message, “Erase Member(s)?” appears.
5. Select Yes to erase member name, or No to discontinue and return to the home screen.

Note: Your phone automatically returns to the PTT menu.

Leaving a PTT group

You cannot leave a PTT group that you created.

1. Select Menu → Push To Talk → Manage PTT Groups → Select Group.
2. Highlight the name of the group you want to leave.
3. Press **OK**. The message, “Leave Group?” appears.
4. Select Yes to leave the group, or No to discontinue and return to the home screen. A message requesting that you be removed from the group is sent to your service provider. Your phone returns to the PTT menu.

Dealing with multiple calls

There will be times when you have to handle multiple call situations. For example, you are engaged in an active PTT call, and a new cellular call arrives as a call waiting call.

Receiving calls

There are three call situations:

1. Receiving a cellular call while on a PTT call
2. Receiving a PTT call while on a PTT call
3. Receiving a PTT call while on a cellular call

These call situations may occur while you are engaged in an active PTT or cellular call and a new PTT or cellular call arrives as a “Call Waiting” call. You can answer or ignore the incoming call.

- To answer the call, select the Answer softkey on the screen or press **talk**.

Note: If you accept the incoming PTT or cellular call, you will have one call active and another call on hold. Toggle between the two calls by using

- **talk**.
- To ignore the call, select the Ignore softkey on the screen.

Placing calls


There are three placing call situations:

1. Placing a PTT call while on a cellular call
2. Placing a cellular call while on a PTT call
3. Placing a PTT call while on a PTT call

These placing call situations may occur while you are engaged in an active PTT or cellular call and you want to originate a new PTT or cellular call, without ending the original call.

Note: The new PTT or cellular call now becomes the active call, and the original PTT or cellular call is placed on hold.

1. Make a PTT or cellular call.

Note: Due to technical constraints, you cannot toggle between the two calls using .

2. Ask the party on the new call placed to hang up when finished talking.
3. Your phone returns to your original cellular or PTT call.

Audio requirements for multiple calls

There are times when you will be engaged in a PTT call (using the speakerphone) that you receive a “Call Waiting” call. Or, times when you are engaged in a cellular call (using the earpiece) when a PTT “Call Waiting” call comes in.

Call waiting tone

In all call situations the call waiting tone is played using the speaker and volume level that matches the initial active call. For example, when you are engaged in a call using the earpiece, the call waiting tone will be played over the earpiece regardless of whether the new call is a cellular or PTT call.




Multiple calls active

When you accept a Call Waiting call, the following rules determine whether the phone uses the earpiece or the speakerphone for audio delivery.

- By default, both calls are presented using the speaker setting that is effective for the first call. For example, if the first call is using the earpiece speaker, then the second call uses the earpiece speaker.
- The second call is presented based on the speaker that is being used for the first call, regardless of whether the speakerphone was set to ON or OFF when the handset was in standby mode prior to the first call.
- When there are multiple active calls, you can press the speakerphone button to manually toggle the speakerphone ON or OFF for both calls. In all cases, both of the active calls are affected when the speakerphone button is pressed.


3 MAKING AND ANSWERING CALLS

Making a call

1. Make sure you are in an area where the signal can be received. Look for the  symbol on the home screen. The more bars you see in this symbol, the clearer the reception will be.
2. Enter the phone number.
3. Press .
4. Press  to end the call.


Tip: To make calls using your phone's voice recognition feature, see "Calling using voice tags" on page 40.

Redialing a number


To redial the last number called, press  twice.

Calling a saved number

If you have already saved a phone number, you can use the contacts list to find it quickly.



1. Press  down. This brings up a list of all saved contacts.
Note: A list of frequent contacts also appears at the top of the list if you have enabled the frequent

contacts setting. For more information, see page 31.

2. Scroll down the list, find the contact you want, and press  to dial the number.
For more about finding contact information, see page 31.

Answering a call

When a call comes in, the phone rings, vibrates, and/or lights up, and a dancing phone icon appears. The number of the caller also appears if it is not restricted. If the number is stored in your Contacts directory, the contact name appears.

- To answer the call, press .
- If you do not wish to answer the call, select Silence or Ignore and press . Silence mutes the ringer. Ignore mutes the ringer, and returns you to the screen that was active at the time the call came in. Both actions send the caller to voicemail if you do not pick up the call. **Note:** In the absence of voicemail, the Ignore feature drops the call.

- To place the caller on hold momentarily, select **Hold**. This plays a recorded message from you telling the caller he/she is on hold. Before you can place calls on hold, you must first record a message and enable the **Hold Call** feature. See “Setting the phone to hold calls” on this page.


Setting the phone to hold calls

The **Hold Call** setting allows you to place incoming calls on hold until you are ready to answer them.

To enable your phone to place calls on hold:

1. Select **Menu** → **Settings** → **Convenience** → **Hold Call**.
2. Select **Enabled**.
3. If you have not recorded a hold message, you are prompted to record one.
Example: “Please hold. I’ll answer in a minute.”
4. Record the message twice, as prompted.
5. Select **Save**, **Play**, or **Exit**.

Placing a call on hold

1. When a call comes in, press  to select **Hold Call**. The caller is placed on hold and hears your recorded hold message.

2. To speak to the caller, select **Answer**.
To hang up without speaking to the caller, select **End Call**.




Changing the hold message

To change your hold message:



1. Select **Menu** → **Settings** → **Convenience** → **Hold Call** → **Re-Record Msg** and follow the prompts.
2. Record the message twice.
3. Select **Save**, **Play**, or **Exit**.

Using the speakerphone

You can turn the speakerphone on at any time.




- To turn the speakerphone on, press .
- To answer an incoming call and turn speakerphone on at the same time, press .
- To turn speakerphone off, press .

Adjusting speakerphone volume

1. Select **Menu** → **Settings** → **Sounds** → **Spkrphone Volume**.
2. Press  up and down to adjust volume.
3. Press  to save the new setting.

Dealing with missed calls



When you have missed a call, “Missed” appears on your screen unless the caller leaves a voicemail.

- Press  or  to clear the screen.
- To view the caller’s number or name, select **Calls**. In the **Recent Calls** list, the missed call is indicated with a flashing .
- If the caller left a voicemail message, select **Call**.

Setting missed call alerts

You can set an alert to beep every five minutes after you have missed a call.

- Select **Menu** → **Settings** → **Sounds** → **Missed Call Alert** → **Enabled**.






To turn off the alert when it rings, press  or .

To cancel the alert, select **Menu** → **Settings** → **Sounds** → **Missed Call** → **Disabled**.

Viewing recent call details

Details on the last 29 calls you made or received are stored in the **Recent Calls** list. You can view the caller’s name and phone number, along with the time and length of the call.

The following icons indicate the types of calls in the list.

-  **Outgoing call**  **Forwarded call**
-  **Incoming call**  **Three-way call**
-  **Missed call (flashing)**

Note: Some icons may not appear. Check with your service provider.

Viewing recent calls




1. Select **Menu** → **Recent Calls**.
2. Select **All Calls**, **Incoming Calls**, **Outgoing Calls**, or **Missed Calls**.
3. Select a recent call item.
4. Select an option:
 - **Number**—Show the caller’s number (for an incoming call), or the number you called (for an outgoing call).
 - **Time**—Show the time of the call.
 - **Prepend**—Place the cursor at the beginning of the phone number so you can add an area code.

- **View Contact**—Show details on the contact if the caller's information is already in your Contacts directory.
- **Save New**—Save the phone number as a contact.
- **Add to**—Add the phone number to a saved contact.


Note: If the number has been saved as “secret,” you must enter your four-digit lock code to view or edit the number. For information on the lock code, see “Changing your lock code” on page 49.

To classify a phone number as secret, see “Saving a contact” on page 28.

Erasing recent calls

1. Menu → Recent Calls → Erase Recent Lists.
2. Select Incoming Calls, Outgoing Calls, Missed Calls, or Erase All.
3. Press  right to highlight Erase, press .
4. Press  to select Yes.

Speed dialing


Speed dialing allows you to quickly dial a stored phone number by entering a one- or two-digit speed dialing location and pressing .

Note: Before you can use speed dialing, you must save a phone number as a contact and assign a speed dialing location to it.

- To save a new phone number as a contact with a speed dial location, see “Saving a contact” on page 28.
- To add a speed dialing location to a saved contact, see “Editing or erasing a contact” on page 29.

Using speed dialing

To call a contact that has a speed dial location:


- From the home screen, enter the one- or two-digit speed dialing location and press .

1-Touch Dialing

1-Touch Dialing is the fastest way to speed dial a contact that has a speed dial location.



Note: You must (1) enable 1-Touch dialing on your phone and (2) have a speed dial location assigned to a contact. To assign a speed dial location to a contact see “Saving a contact” page 28 or “Editing or erasing a contact” on page 29.

Enabling 1-Touch dialing

1. Select Menu → Settings → Convenience → 1-Touch Dialing → Enabled.
2. Press .


Using 1-Touch Dialing

To call a contact that has a speed dial location:

- Press and hold a speed dialing location. If it is a two-digit location, press the first digit briefly, then press and hold the second digit. For example, if the speed dialing number is 15, press  briefly, then press and hold .


Setting up voicemail

Before your phone can receive voicemail messages, you must set up a password and record a personal greeting with your service provider. When you have set up your voicemail, all unanswered calls to your phone are automatically transferred to voicemail, even if your phone is in use or turned off.


1. From the home screen, press and hold .
2. Enter your passcode, which you obtain from your service provider.
3. Follow the system prompts to create a password and record a greeting.

Note: If you have trouble accessing your voicemail, contact your service provider.


Checking voicemail messages

When a voice message is received, your screen displays text similar to: “New Message 1 Voicemail.” This text remains for about five minutes. After that, look for the  symbol at the top of your screen. The symbol flashes if the message is urgent.

If you see “New Message” on your screen



1. Press  to select Voice. This initiates a call to your voicemail number.
2. Follow the prompts to retrieve the message. For specific information on getting voicemail messages, contact your service provider.

If you see the symbol

1. Press  to initiate a call to your voicemail number.
2. Follow the prompts to retrieve the message.


Note: You can set the phone to beep and/or light up every five minutes to remind you that you have voicemail. For more information, see “Setting message alerts” on page 51.

Silencing an incoming call

- To silence an incoming call quickly, press . Then press  to answer the call.





This action silences the current call only. The next call rings as normal.

Adjusting the volume during a call

- To adjust the earpiece volume during a call, press  up or down.

Locking the keypad

The Keypad locks your keypad to prevent accidental keypresses when the phone is turned on and a call is not in progress. You can still answer or silence an incoming call.

- To lock the keypad from the home screen, press  left and hold.
- To unlock the keypad, press    in this order.

Changing the keypad setting

- Select Menu → Settings → Keypad.
- Highlight an option. You can set the phone to lock the keypad immediately, or automatically if no key


is pressed after 30 seconds, 1 minute, or 5 minutes.

- Press  to save.

Tracking calls

You can track the number and duration of calls made and received on your phone.

- Select Menu → Settings → Call Information.
- Select a timer:
 - Recent Calls—Tracks all calls you have made and received since you last reset this timer.
 - All Calls Timer—Tracks all calls you have made and received. This timer cannot be reset.
 - Kbyte Counter—Tracks the kilobytes of data sent and received by the phone. It counts only SO 33 packet data. When the total reaches 999,999kb, the counters reset automatically.

To reset a timer, highlight Reset and press .

Timing your calls

You can set your phone to beep 10 seconds before each minute passes when you are on a call.


- Select Menu → Settings → Sounds → Minute Alert → Enabled.

Receiving data or faxes

Your phone may be able to receive certain data or faxes, depending on the system sending the information. You cannot receive voice calls while the phone is in data/fax mode. For more information, see “Data settings” on page 51.

Calling emergency services



Note: Regardless of your 3-digit emergency code (911, 111, 000, 999, etc.), your phone operates as described below.

- Dial your emergency code and press .

You can call the emergency code even if your phone is locked or your account is restricted. However, when you call, your phone enters Emergency mode. This enables the emergency service exclusive access to your phone to call you back if necessary. To make or receive regular calls after dialing the emergency code, you must exit this mode.

To exit emergency mode

When you have completed the emergency call:

1. Press  to select Exit.
2. Press  again to confirm your choice.


The phone returns to the home screen and you are ready to make and receive regular calls.

Note: To determine who has access to your location, see “Setting position location” on page 53.

Understanding roaming

Controlling network roaming

This setting allows you to force the phone into either digital or analog mode. This is useful if you are in an area that borders on digital service and the automatic feature is causing the phone to keep switching between modes.

1. Select Menu → Settings → Network → Digital/Analog.
2. Select an option and press .
 - **Automatic** automatically switches the phone between digital and analog.
 - **Analog only** sets the phone to work in analog mode only.
 - **Analog call** forces a call into analog mode for the duration of the next call.
 - **Digital only** sets the phone to work in digital mode only.

Setting an alert for roaming

Use this setting if you want the phone to alert you when you roam outside of your home service area.

1. Select Menu → Settings → Network → Roam/Svc Alert.
2. Select an option and press **OK**.
 - When no svc alerts you with three tones decreasing in pitch when service is lost and three tones increasing in pitch when service is acquired again.
 - Roam Change alerts you with two tones decreasing in pitch when roaming service is acquired and three tones increasing in pitch when home area service is acquired again.
 - Any Change alerts you with three increasing tones if there is a change in roaming service or three decreasing tones if the phone loses service.

Setting the roam ringer

You can set a ringer to indicate when an incoming call will be subject to roaming charges.

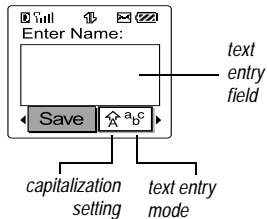
1. Select Menu → Settings → Sounds → Roam Ringer.
2. Highlight Enabled and press **OK**. You'll hear a sample of the ringer.
3. Press **OK** to set the ringer.

4 ENTERING LETTERS, NUMBERS, AND SYMBOLS

You may enter letters, numbers, and symbols in contacts, text messages, and your banner.

Understanding text entry screens

The text entry area is a large field in the center of the screen. The current text entry mode (and capitalization setting, when applicable) are indicated by icons.



Text entry modes

There are four text entry modes:

1₂₃ Number mode

a_bc Normal text mode

e_Zi Rapid text entry mode

&?! Symbol mode

Note: The mode you start in depends on the task you are doing. For example, when entering a phone number, you're in number mode. When entering a name for a contact, you're in normal text mode.

Entering numbers

You can enter numbers in several modes.

- To enter a number while in 1₂₃ mode, press a number key once.
- To enter a number while in a_bc or e_Zi mode, press and hold a number key until the number appears on the screen.






a_bc Entering words letter by letter

Use normal text mode to enter letters.

1. Press a key once for the first letter, twice for the second letter, and so on.
2. Wait for the cursor to move right and enter the next letter.

eZi Entering words quickly

When you press a series of keys using eZi mode, eZi checks its dictionary of common words and guesses at the word you are trying to spell.

1. For each letter of the word you want, press the key once. For example, to enter the word “any” press:
 →  → .
2. If the word doesn't match what you want, press  to look at other word matches.
3. When you see the word you want, press  up.


eZi Personal User Dictionary

Your phone's eZi database can create a personal dictionary containing up to 400 custom words for you. If the database does not contain a word matching the sequence of keystrokes you entered, your phone sounds a single tone and displays a dialog allowing you

to spell and save the desired word using the a_bc text input method.




When your custom database is full, the least frequently used word is erased in favor of a new entry.

&?! Entering symbols

While entering text, you can also enter symbols by pressing  until you see the symbol you want. Using this method, you have access to the following symbols:

. & @ , - ' : ; ? / “ () _

To access the full set of symbols:




1. Press  right to highlight the current mode and press  to enter the menu.
2. Select **&?! Symbols**.
3. Press  down to view the list of symbols.
4. Press the number key corresponding to the symbol you want.

Changing modes

To enter characters that belong to a mode other than the one you're in, you'll need to change modes. For example, to enter numbers in an email address while in a_bc mode, change to 1₂3 mode, enter the


number, and then change back to a_bc mode to complete the address.

To change text entry modes, you can either:




- Press and hold  until icon for the mode you want appears.
-or-
- Press  right to highlight the current text mode, then press  to enter the menu, and select a different mode.

Capitalization settings

To change capitalization settings:

- Press  until the icon for the setting you want appears.














There are three capitalization settings:

This...	Capitalizes...	In mode...
	the next letter	a _b c
	every letter	a _b c , eZi
	the first letter of every <i>word</i> (in a contact) or <i>sentence</i> (in a text msg)	a _b c , eZi

Note: If no icon appears next to the text mode, all letters will be in lower case.

Quick reference to text entry

This table gives general instructions for entering letters, numbers, and symbols.

To...	Do this...
Enter a letter	Use a _b c mode and press a key until you see the letter you want. For more information, see page 24.
Enter a number	Use 1 ₂ 3 mode and press a key once to enter its number. For more options, see page 24.
Enter a symbol	Use a _b c mode and press  until you find the symbol you want. See page 25.
Enter a space	Press  .
Erase a character	Press  .
Erase all characters	Press and hold  .
Move the cursor right or left	Press  up or down.
Change text entry modes	Press and hold  .
Capitalize the next letter	In a _b c mode, press  . Choose  .
Capitalize every letter	In a _b c or eZi mode, press  . Choose  .
Capitalize the first letter of each word	In a _b c or eZi mode, press  . Choose  .
Highlight an option at the bottom of the screen	Press  left or right.

5 STORING CONTACTS

Use your phone's Contacts directory to store information about a person or company. Your phone can hold, on average, about 200 phone numbers.


Saving a contact

Follow these steps to save a contact:




1. From the home screen, enter the phone number you want to save.

Tip: Enter the area code with the phone number so that you can dial it from any service area.

Note: To save a contact without entering a phone number, select **Menu** → **Contacts** → **Add New**. Select an option and skip to step 3.


2. Press  to select **Save New**.
3. Enter a name for the contact. If you need to learn how to enter letters, see page 24.

To save now, press  to select **Save**.

To assign options, press  right, then press  to select **Options**. Press  up or down to select from the list:





- **Assign Ringer**—Select a ringer to identify an incoming call from this contact.
 - **Assign Picture**—Select a picture to identify an incoming call from this contact.
 - **Number Type**—Select work, home, mobile, pager, or fax. The number type appears as an icon next to the number in the Contacts list.
 - **Add Voice Dial**—Speak the name of the contact person for this number so that you can dial it using voice recognition (VR). For more information, see page 40.
 - **Speed Dialing**—Select a speed dialing location from the list.
 - **Secret**—Select **Yes** to lock the phone number. If a phone number is locked, you must enter your four-digit lock code (see page 49) to view or edit the number.
 - **Primary Number**—Classify this number as the primary number for the contact.
 - **Classify Contact**—Classify the contact as **Personal** or **Business**. (See page 45 to learn
- **Save**—Save the information and return to the home screen.

how to set the phone to ring differently for personal and business calls.)

4. Press  to select Save. A check mark and the word “Saved” appear.


Adding a code or extension

When you save the phone number of an automated service, you may include a pause where you would select an option or enter a password. You can enter multiple pauses in a phone number.



1. Enter the first portion of the phone number.
2. Press  right to scroll through the options at the bottom of the screen.
3. Press  to select a type of pause.
 -  A Time Pause causes the phone to stop dialing for two seconds.
 -  A Hard Pause causes the phone to stop dialing until you select Release.
4. Enter the remaining numbers.
5. Select Save New.

Adding a plus sign for international calling

Depending on services available from your service provider, you may be able to save contact phone numbers with a plus sign so that you do not need to enter an international access code.

1. As you enter the phone number in a contact, press and hold  to enter a “+”.
 2. Enter the local area code and phone number.
- If you save the phone number with a “+”, you should be able to call the contact from any country that supports “plus” dialing.

Editing or erasing a contact

1. Select Menu → Contacts.
2. Select View Phone List or Find Name to find the contact you want to edit.
3. Highlight the contact to edit and press .
4. Select Options.
5. Highlight an option and press  to select it:
 - Add New to add a phone number, email address, street address, Web URL, or note.
 - Assign Ringer to select ringer type.
 - Assign Picture to select and assign pictures.

- Erase Contact to erase the entire contact.
 - Edit Name of the contact.
 - Classify Contact as personal or business.
6. Enter the new information.
 7. If you edited the name, press **OK** to select Save.


Editing a phone number

1. Select Menu → Contacts.
2. Select View Phone List or Find Name to find the contact you want to edit.
3. Highlight the contact to edit and press **OK**.
4. Press **↓** down to highlight the phone number you want to edit and press **OK**.
5. Highlight an option and press **OK**:
 - Send Text Msg—Send a text message to the phone number you selected.
 - View Number—See the phone number you selected.
 - Add Voice Dial—Speak the name of the contact person for this number to dial it using voice recognition (VR). For more information, see page 40.
 - Speed Dialing—Select a location that you can use to speed dial the number.
 - Edit Type—Assign a type: work, home, mobile, pager, or fax. The type icon appears next to the phone number in the Contacts list.
 - Erase Number—Erase the number from the contact.
 - Erase Voice Dial—Erase the voice dial name associated with the number.
 - Edit Number—Change the phone number.
 - Edit Voice Dial—Record a new voice dial name.
 - Secret—Make the number secret, so when someone opens the contact, the phone number will not appear until the lock code is entered. Secret numbers can be called without a lock code. (For more information, see “Restricting calls” on page 50.)
 - Primary Number—Make this number the first to show up when you open the contact.
 - Prepend—Move the cursor to the beginning of the number so you can add the area code.
 - Exit—Exit without making changes.
6. Enter the new information and follow the prompts.
7. Press **OK** to select Save, if necessary.

Finding contact information

To find a phone number or contact, either (1) check the frequent contacts list, (2) search the Contacts directory, or (3) use Fast Find.



Checking the frequent contacts list

From the home screen, press  down to see the last 15 of your most frequently called contacts. Note that you must enable this feature.

To enable the Frequent Contacts setting:

- Select Menu → Settings → Convenience → Frequent List → Enabled.

Searching the Contacts directory




1. Select Menu → Contacts.
2. Select a search method:
 - View Phone List—Lists all saved contacts.
 - Find Name—Locates a specific name. Enter part of the contact name, select Find.
 - Speed Dial List, Voice Dial List, Business List, or Personal List—Select a contact from the list.
3. Scroll down to highlight the name you want.
 - To call the contact, press .
 - To display the full contact, press .

Setting Fast Find

With Fast Find, you press one or two keys to view close matches of the number you are looking for.

- From the home screen, select Menu → Settings → Convenience → Fast Find → Enabled.

Using Fast Find

1. From the home screen, press the keys corresponding to the letters of the name you want to find. The matching contacts appear.
2. When your contact appears, press  to call the number, or press  to view contact details.
3. If you do not see the name you want, press  up or down to search the possibilities.

Viewing contacts

The following icons may appear next to information in your Contact entries.



work



email address



home



street address



mobile



Web page URL



pager



Note



fax



Push To Talk

6 SENDING AND RECEIVING TEXT MESSAGES

This chapter describes how to send, receive, and erase text messages from your phone. For information on voicemail messages, see page 20.

Important: The features and menus described in this chapter may vary depending on services available in your area. In addition, usage charges may apply to each message. Check with your service provider.




Sending text messages

You can only send text messages to phones or email addresses that are capable of receiving them.


Sending a simple message

To send a text message to a single recipient:

1. Select Menu → Messages → Send New.
2. Choose a method to enter the recipient's phone number or email address:
 - Select a saved number from the Recent List or Contacts List.
 - or-
 - Enter a new address or phone number manually. Select New Address.



To enter letters, press  right, then press  to switch to a**B**C mode. To enter “@” from a**B**C mode, press  repeatedly until the symbol appears.






-or-

- Select a Group List you have created. For more about group lists, see page 37.
3. Enter the message. To learn how to enter text, see page 24.
 4. When you have completed the message, you can send it immediately or set sending options. To send it immediately, press  to select Send. To set sending options, see the following procedure.





Setting sending options




When you are ready to send a message, you have several options for how and when you want the message to be received.

1. Once you have completed the message, press  right to highlight Options and press . Then choose from the list:
 - Insert—Enhance your message with smiley faces or prewritten text.

- **Emoticons**—Select a smiley face icon. Press and hold  to cycle through emoticons while in the text entry screen. Highlight and press  to select Insert.
 - **AutoText**—Select a prewritten message. Highlight one from the list and press  to select Insert. (To edit or create new prewritten messages, see page 38.)
 - **Add Address**—Return to the “To” screen to add another recipient without losing the message text. Enter the new address, then select Next to return to the message entry screen.
 - **Msg Receipt**—Request notification when the message has been received. (Note: Msg Receipt works only if the “Save to OutBox” setting is Enabled. To check this setting, see page 35.)
 - **Set Priority**—Label the message as “Urgent.”
 - **Callback Number**—Include a callback number with the message to let the recipient know at what number they can call you back. Select Yes to include your own number, or Edit to enter a different callback number.
 - **Send Later**—Schedule when to send the message.
 - **Save Message**—Save the message in your Saved folder. This prevents the message from being deleted if you have activated AutoErase, and enables you to send the message to others.
 - **Save AutoText**—Save the message you have just entered as a prewritten message, then return to the message entry screen so you can send the message.
2. When you have finished setting options, press  to return to the message window.
 3. Highlight Send and press .

Sending a saved message


1. Select Menu → Messages → Saved.
2. Press  up or down through the list of messages and press  to select one.
3. Highlight an option and press :
 - **Resume**—Modify or send the message.
 - **Send To**—Add another recipient.
 - **Erase**—Erase the saved message.
 - **Done**—Return to the Saved folder.
4. When you are done entering addresses, highlight Next and press .

5. To send the message, press  to select Send.
Note: To set additional options, press  right twice, select Options, and choose from the options.
6. When finished setting options, press  to return to the message window, then select Send.

If you cannot send messages


You may not be able to send or receive messages if your phone's memory is nearly full, or if digital service is not available at the time. To free up memory, erase old messages. See "Erasing messages" on page 36.

Receiving incoming calls while creating messages

- If you don't wish to answer the call, select Ignore.
- To answer the call, press . The message you were working on will be saved in the Saved folder. To return to the message, select Menu → Messages → Saved and select your message.

Viewing the OutBox

You can check the status of messages you have sent as long as they have been saved to the OutBox. To check the OutBox setting, see "Saving messages to the OutBox" on page 35.

1. Select Menu → Messages → OutBox.
2. Press  up or down through the list of messages. One of the following symbols appears next to each message:



The message is pending and will be sent when possible. You can cancel delivery of the message.



The scheduled message will be sent at the scheduled time. You cannot cancel delivery of the message.



The message cannot be sent because service is not available. An alert appears on your phone if the message cannot be sent.



The scheduled message has been sent and will be delivered as scheduled. You cannot cancel delivery of the message.



The message has been received by the recipient you specified.



The message has been received and opened by the recipient you specified. (This symbol may not be available. Check with your service provider.)



The message has been sent to more than one recipient.



The message has never been sent, or has not been sent since it was last modified. You can cancel delivery of the message.


Saving messages to the OutBox

Messages can be saved to the OutBox automatically.

Note: This option will appear only if available from your service provider.

1. Menu → Messages → Msg Settings → Save to OutBox.
2. Select an option:
 - Disabled—Does not save any message to the OutBox.
 - Prompt—Asks you if you want to save message to the OutBox when you send the message.
 - Enabled—Saves all sent messages to the OutBox.





Retrieving text messages

When a text message is received, your screen displays text similar to: “New message 1 Text Msg”. This text remains for about five minutes. After that, look for the  symbol at the top of your screen. The symbol flashes if the message is urgent.

If your phone is set to Direct View, the body of the message appears on the phone screen automatically. To activate Direct View, select Menu → Messages → Msg Settings → Direct View → Enabled.

If you see the “New Message” note


You can choose to:

- View the message—Press .
- Ignore the message—Press  right and press .
- Clear the screen—Press .

If you see the body of the message


The body of an incoming message appears on your home screen only if your phone is set to Direct View.

You can choose to:

- Ignore the message—Press .
- Read the message—See “Reading the message” on page 36.

Note: If you receive a new message while you are reading a message, the one you are reading will be replaced by the new one. You can find the older message in the InBox: Select Menu → Messages → InBox.


If you see the symbol



If the  symbol is flashing, the message is urgent.

1. Select Menu → Messages → InBox.

A list of all your received messages appears.


New, unread messages appear in bold.

 indicates an “Urgent” message.

2. Press  up or down to scroll through the list of messages.
3. Press  to read a message.

Reading the message

The options available to you may vary. Check with your service provider.

1. If the text message is long, press  down to view the entire message.
2. When you are finished, you can Reply to the sender, Erase the message, Save the message to your Saved folder, or set additional Options for the message:

- View Sender information.
 - Forward the message.
 - Reply with Copy to reply to the message with a copy of the original attached.
 - Save as AutoText to save the text from the message as AutoText, which you can insert into other messages. (For more about AutoText, see page 38.)
 - Block the sender’s address so that your phone will not receive any more messages.
3. Select Done.

Setting message alerts

You can set your phone to alert you of incoming text messages or pages. For more information, see “Setting message alerts” on page 51.





Erasing messages

Your phone is designed to store 99 text messages and pages. It is a good idea to erase old messages, as messages take up memory in your phone.

You have the option of erasing text messages and pages as you send or read them, erasing them one at a



time from the list in the OutBox or InBox, or erasing them all at once.

Erasing single messages

1. Select Menu → Messages.
2. Press  down and press  to select the type of text message you want to erase (InBox, OutBox, or Saved).
3. Press  to select the message to erase.
4. Press  right twice and select Erase to erase the message. A notification appears: “Erase this message?”
5. Select Yes to erase the message.

Note: You can erase a scheduled message from the OutBox, but you cannot cancel delivery of the message.


Erasing all messages

1. Select Menu → Messages → Erase Msgs.
2. Press  up or down and press  to select an option:
 - InBox erases all messages in your InBox.
 - OutBox erases all messages in your OutBox.

- Saved Folder erases all messages in your Saved folder.
 - All Messages erases all text messages in all folders listed above.
3. A message appears: “Erase all messages?” Select Yes to erase messages or No to cancel.

Erasing messages automatically

Use this setting to have old messages automatically erased from the InBox when memory is low.

1. Select Menu → Messages → Msg Settings → Auto-Erase.
2. Select Old InBox Msgs and press .

Customizing message settings

To make messaging easier, you can customize settings for sending and receiving messages.

Creating group lists

You can create and save a list of multiple recipients. Your Kyocera 3250 phone stores five group lists with up to 10 recipients per list.

1. Select Menu → Messages → Group Lists → Create New.

2. Enter a name for the list. For help entering text, see page 24.
3. Press **OK** to select Next.
4. To enter the first phone number or email address, select an option:
 - Recent List—Select numbers from your Recent List.
 - New Address—Enter the phone number or email address yourself. For more information on text entry modes, see page 24.
 - Contacts List—Select contacts from your phone book.
5. To enter the next address, enter a space or comma after the first number or email address. (If you insert a saved contact or a number from the Recent List, the phone inserts the comma automatically.) Then press **↩** right twice, select Options, and choose from the options.
6. Press **↩** right and press **OK** to select Done.
7. To send a message to your new group, see “Sending text messages” on page 32.

Creating and editing prewritten messages (AutoText)

Your phone comes with prewritten (AutoText) messages, such as “Please call me,” which you can insert into the body of a text message. You can edit these messages and create new ones. Your phone stores up to 20 AutoText messages, with up to 100 characters per message.


1. Select Menu → Messages → Msg Settings → Edit AutoText.
2. To create a new pre-written message, highlight New AutoText and press **OK**.
-or-
To edit an existing pre-written message, highlight the message and press **OK**.
3. Enter or edit the text and press **OK** to select Done. For help entering text, see page 24.

Note: You can also save an incoming message as AutoText. For directions, see page 36.

Creating a signature

You can create a signature that will be added to the end of your outgoing messages.

Note: The signature is counted into your maximum character limit of 100.

1. Select Menu → Messages → Msg Settings → Signature.
2. Enter the signature text.
3. Press  to select OK.

The signature is now included on all of your outgoing text messages. You will not see the signature on the message screen.

Switching default text entry mode


You can set the default text entry mode for text messaging.

1. Select Menu → Messages → Msg Settings → Default Text.
2. Select Normal Alpha or Rapid Mode.

For more information on text entry modes, see page 24.

7 USING VOICE RECOGNITION

Voice recognition allows you to make and answer calls by speaking commands into the phone's microphone.

Note: You cannot use voice recognition to end a call; you must press .

Setting up voice dialing

To make or receive calls using voice recognition (voice dialing), contacts must be saved and have associated voice tags.



Creating a voice tag for a contact

1. Select Menu → Contacts → Add Voice Dial.
2. Follow the voice prompts to record a name for the contact.
3. Highlight an option:
 - Add new—Save a new contact to go with the voice tag.
 - Add to existing—Add the voice tag to a saved contact.


Viewing entries with voice tags

- Select Menu → Contacts → Voice Dial List. A list of all contacts with assigned voice tags appears.

Editing a voice tag


1. Select Menu → Contacts → Voice Dial List.
2. Highlight the contact you want to edit, and press  to select it.
3. Highlight the phone number and press .
4. Select Add Voice Dial, Edit Voice Dial, or Erase Voice Dial.
5. Follow the prompts.

Calling using voice tags

1. If you haven't already done so, record a voice tag for the person you wish to call.
2. From the home screen, press . The phone responds: "Say a name or say dial."
3. Say the name of the person you want to call. If the name you said matches a contact in the Voice Dial List, the phone responds: "Calling [Name]."

Remain silent to make the call, or say “No” to cancel.

Note: If the phone finds multiple voice names saved in the Voice Dial List that match the name you said, you will be asked to verify which name you want to call. Say “Yes” when you hear the correct name. Say “No” when you hear an incorrect name.

4. When you are finished, press . You cannot end the call with a voice command.


Making calls using expert mode

Expert Mode substitutes tones for some of voice prompts to allow the experienced user to quickly complete certain tasks without having to listen/wait for a voice prompt.

To enable Expert Mode:


1. Select Menu → Settings → Voice Services → Expert Mode.
2. Select Expert.

To make a call in Expert Mode:

1. Press  and wait for the beep.
2. Say the name or the speed dial number of the contact you want to call.


Making calls using digit dialing

When using digit dialing, you speak the digits of a phone number to dial a phone number. Note that you cannot speak a string of digits. You must speak one digit at a time and wait for the prompt.

1. From the home screen, press .
The phone responds: “Say a name or say dial.”
2. Say “Dial.” The phone responds: “Speak a digit.”
3. Speak the first digit of the phone number you want to call. When the prompt returns the number, speak the next number until you are finished. If you pause, the phone will prompt you with the following five options. Follow the prompts that follow the option you choose.
 - Clear to clear the numbers
 - Call to dial the number.
 - Verify to cause phone to repeat the set of digits that you input.
 - Cancel to exit voice recognizer and return to the home screen.
 - Speak a digit to enter the next digit.

Training voice recognition

If your phone is having trouble recognizing your voice, you can train it with the commands “Yes,” “No,” and “Wake up.”

1. Select Menu → Settings → Voice Services.
2. Select Voice Training.
3. Read the message and press .
4. Select Train All.
 - Follow the prompts for each word until training is complete.

Using voice features with hands-free car kits

You can use voice commands to make a phone call or to answer the phone only if your phone is connected to a professionally installed Kyocera hands-free car kit (sold separately).

Note: The following features apply only to installed hands-free car kit unless noted.


To shop for hands-free car kits, visit www.kyocera-wireless.com/store or call (800) 349-4188 (U.S.A. only) or (858) 882-1410.

Waking up the phone

If your phone is connected to a Kyocera installed hands-free car kit, you can use the voice command to activate the phone to make a phone call.

Note: Voice Wake-up does not work with Keyguard active.

To activate the Voice Wake-up setting:

1. Select Menu → Settings → Voice Services → Voice Wake-Up → With ext. pwr.
2. Select Menu → Settings → Keyguard → Disabled, then press .

To wake up the phone:

1. Say “Wake Up” and listen for a tone.
2. Say “Wake Up” again until you hear two tones.

If the phone does not recognize your “Wake up” command, see “Training voice recognition” on page 42.

Answering the phone

You can set your hands-free car kit to (1) answer automatically or (2) answer using a voice command.

Answering automatically

You can set your phone to answer automatically.

Note: This setting also works with the portable hands-free car kit.


- Select Menu → Settings → Accessories → Auto-Answer → After 5 secs.


Answering using voice commands

If Auto-Answer is turned off, you can use a voice command to answer an incoming call using the installed hands-free car kit.

- Select Menu → Settings → Accessories → Auto-Answer → Disabled.

To activate the Voice Answer setting:

1. Select Menu → Settings → Voice Services → Voice Answer.
2. Highlight Enabled, then press .

3. Select Menu → Settings → Silent Mode → Normal Sounds, then press .


To answer a call:

When you receive an incoming call, the phone responds: “Incoming call, answer?” or “Incoming roam call, answer?” If the caller is recognized as a contact entry in your phone, then the phone will say “Incoming call from (Name), answer?”

- Say “Yes” or press any key except the end key.

Ignoring an incoming call

To ignore an incoming call, do one of the following:

- Say “No” and press  to silence the alert.
- Remain silent. The voice alert repeats twice and the phone rings once, then returns to the home screen.

8 CUSTOMIZING YOUR PHONE

Silent Mode

Keyguard

Sounds

Ringer Volume

Ringer Type

Business Call Ring

Personal Call Ring

Roam Ringer

Earpiece Volume

Key Volume

Key Length

Missed Call Alert

Smart Sound

Minute Alert

Spkrphone Volume

Display

Backlighting

My Banner

Main Menu View

Screen Saver

Color Themes

Auto-Hyphen

Language

Time Format

Contrast

Voice Services

Add Voice Dial

Erase Voice Dial

Voice Training

Voice Wake-Up

Voice Answer

Expert Mode

Security

Lock Phone

Limit Calls

Lock Code

Erase Contacts

Emergency #'s

Call Information

Recent Calls Timer

All Calls Timer

Kilobyte Timer*

Network

Data/Fax Calls

Privacy Alert

Set Phone Line

Roam/Svc Alert

Roam Option

Digital/Analog

Location*

Convenience

Airplane Mode

Shortcut Key

Fast Find

Frequent List

Hold Call

1-Touch Dialing

Web Prompt

Call Guard

Messaging

Voice Mail Number

Alerts

Signature*

Edit AutoText

Callback Number

Msg Receipt

Direct View

Save to Outbox*

Auto-Erase

Default Text

Accessories

Pwr Backlight

Headset Ring

Auto-Answer

Com Speed

TTY Device

* Check with your service provider for availability.

Silencing all sounds

Your phone is set to make sounds when you receive calls, press keys, navigate through menus, and receive alerts (such as new messages).



You can silence all sounds and set the phone to vibrate or light up when you receive incoming calls.

Setting the phone to vibrate or light up


1. Select Menu → Settings → Silent Mode.
2. Choose an option and press **OK**:
 - **Vibrate Only**—Causes the phone to vibrate for the duration of the incoming call alert.
 - **Vibe then Ring**—Causes the phone to vibrate for the first 10 seconds and then ring for the remainder of the incoming call alert.
 - **Lights Only**—Causes the phone to light up for the duration of the incoming call or other alert.
3. Press **end** to return to the home screen.

Note: The phone will ring when attached to an external power source (such as a charger), even if vibrate mode has been activated.

Shortcut to Vibrate Only mode

From the home screen, press  right and hold.  appears.

Turning sounds back on

From the home screen, press  right and hold.

Choosing a different ringer

Your Kyocera 3250 phone has pre-programmed ringers you can choose from for your incoming calls.

1. Select Menu → Settings → Sounds → Ringer Type.
2. Scroll down the list to hear the different rings.
3. Press **OK** to select a ringer from the list.

Specifying ringers for different calls

You can assign ringers that identify calls from different phone numbers saved in your Contacts directory.

1. If you have not already done so, save the contact in your Contacts directory and classify it as business or personal. For help, see page 28.
2. Select Menu → Settings → Sounds → Business Call Ring or Personal Call Ring.
3. Select a ringer from the list.

Importing additional ringers


You can import additional ringers into your phone using the Kyocera Phone Desktop software (sold separately). To purchase this software and other accessories, visit www.kyocera-wireless.com/store.

You may be able to download ringers over-the-air. Check with your service provider for availability.


Adjusting volume

You can adjust the volume of the earpiece, the ringer, the speakerphone, or the beeps you hear when the keys are pressed.

Adjusting the earpiece volume




To adjust the earpiece volume manually during a call, press  up or down to find a comfortable level.

Adjusting the ringer volume

1. Select Menu → Settings → Sounds → Ringer Volume.
2. Press  right to increase the volume, or left to decrease the volume.

Adjusting the speakerphone volume

To adjust the speaker volume:

1. Select Menu → Settings → Sounds → Spkrphone Volume.
2. Press .
3. Press  up or down to find the level.
4. Press  to save the setting.

Changing the key tones


You can change the volume and duration of the tones the phone makes when you press the keys. Select Menu → Settings → Sounds and choose Key Volume or Key Length.

Using shortcuts


From the home screen, you can access shortcuts by pressing the navigation key in four different directions.

Three shortcuts are automatically programmed into your phone (left, right, and down). For the fourth direction (up), you can set a shortcut to one of the features of your phone.


Defining the “up” feature shortcut

1. Select Menu → Settings → Convenience → Shortcut Key.
2. Highlight the feature you want a shortcut to, and press  to select it.

Using the up feature shortcut


From the home screen, press and hold  up.

Creating a shortcut to your frequent contacts list

By default, your phone lists your entire contacts list when you press  down. You can also set the phone to show a list of your most frequent contacts.

1. Select Menu → Settings → Convenience → Frequent List.
2. Select Enabled to include the list or Disabled to remove it.



Using the Frequent Contacts shortcut

- From the home screen, press  down. The Frequent Contacts appear at the top of the list, followed by your complete Contacts List.

Personalizing the screen

Changing your banner



The banner is the personal label for your phone. It appears on the home screen above the time and date. The banner can be up to 14 characters long.

1. Select Menu → Settings → Display → My Banner.
2. Select Edit.
3. Press  to clear the screen.
4. Enter your new text.
5. Press  to save.

Setting a screen saver

A screen saver works only from the home screen, and activates 10 seconds after the last key pressed.

Note: Voice services will not work when a screen saver is activated.

1. Select Menu → Settings → Display → Screen Saver.
2. Highlight a screen saver name and press .
3. Press  to return to the home screen and wait 10 seconds to view the screen saver you chose.

Note: You can add graphics you have created or saved to the Screen Savers list. Refer to “My Pictures” on page 64

Choosing a different menu view

You can change the appearance of the menus you see when you select Menu from the home screen.

1. Select Menu → Settings → Display → Main Menu View
2. Select Graphic or List.
3. Press (end) to return to the home screen. The next time you press (OK), the menu view you selected appears.

Adjusting the backlighting

Your screen lights up while you are in a call or when you press a key on the keypad. However, you can change when and how backlighting lights up.

1. Select Menu → Settings → Display → Backlighting → Duration.
2. Select an option from the list:
 - 5 seconds (Default), 10 seconds, or 30 seconds—Turns backlighting on for 5, 10 or 30 seconds after your last keypress.

- 5 sec. & in call, 10 sec. & in call, 30 sec. & in call—Turns backlighting on during a call, and for 5, 10, or 30 seconds after your last keypress.

Note: Keeping backlighting on during a call drains the battery quickly and reduces talk and standby times.

Setting power backlighting

You can set backlighting to remain on when an external power source, such as the AC adapter, is used with the phone.

Note: Power backlighting may not be available with some accessories. Check with your service provider.

1. Select Menu → Settings → Accessories → Pwr Backlight.
2. Select Always On to keep backlighting on.

Changing the display contrast

1. Select Menu → Settings → Display → Contrast.
2. Select the level of contrast you want.

Setting numbers to auto-hyphenate


Auto-hyphenation is a setting that automatically inserts hyphens into your phone numbers to be consistent with the U.S. dialing plan.

For example, 1-222-333-4444.

- Select Menu → Settings → Display → Auto-Hyphen → Enabled.

Choosing a different language

Your phone may support other languages than English.

1. Select Menu → Settings → Display → Language.
2. Select a language, and press .

Creating a secure environment

This section describes all the features involved in securing your phone and preventing access to personal information. All security features are shielded by a four-digit lock code.

Changing your lock code


The lock code is typically 0000 or the last 4 digits of your phone number.

1. Select Menu → Settings → Security.
2. Enter your four-digit lock code and select Lock Code. A message appears: “Change Code?”


3. Select Yes and enter a new four-digit code. Enter your new lock code again.

Locking your phone

When your phone is locked, you can call only emergency numbers or your service provider. You can still receive incoming calls.

1. Select Menu → Settings → Security.
2. Enter your four-digit lock code.
3. Select Lock Phone.
4. Highlight an option:
 - Never—Does not lock the phone.
 - On power up—Locks the phone every time you turn it on.
 - Now—Locks the phone immediately.
5. Press .

Unlocking the phone

1. From the home screen, press  to select Unlock.
2. Enter your four-digit lock code.

Designating emergency numbers


The emergency numbers feature allows you to specify three personal phone numbers that can be called when the phone is locked.

To designate emergency numbers:

1. Select Menu → Settings → Security.
2. Enter your four-digit lock code. (For information on your lock code, see page 49.)
3. Select Emergency #'s.
4. Select an Unassigned slot.

Note: Enter the phone number, including the area code.

Do not enter 1 before the area code.

5. Press  to select Done.

Notes:

- You can view these numbers only when they're being entered for the first time.
- You cannot edit these numbers.
- Emergency numbers cannot be dialed using the speed dial function.
- To make a call to an emergency number from a locked phone, you must dial the number (including area code) exactly as it was stored in Emergency Numbers.

- Your phone does not enter Emergency mode when you dial an emergency number you have designated in the phone.

Restricting calls

You can restrict calls that can be made from your phone to only those that have been saved in your Contacts Directory.

1. Select Menu → Settings → Security.
2. Enter your four-digit lock code.
3. Select Limit Outgoing.

Erasing all contacts

You can erase all contacts from the Contacts directory.

1. Select Menu → Settings → Security.
2. Enter your four-digit lock code.
3. Select Erase Contacts.
4. Select Yes to erase all contacts. A message appears: "Erase ALL contacts?"
5. Select Yes to erase all contacts.

Setting message alerts

You can choose how you want to be alerted of incoming voicemail, pages, or text messages.

1. Select Menu → Settings → Messaging → Alerts.
2. Select the type of alert: Message Alert, Net Alert, Page Alert, or Voicemail Alert.
3. Press **OK** to select an option:
 - Vibrate, Beep, Tune1, Tune2, or Tune3—Set the phone to vibrate, beep, or play a tune once when a new message is received.
 - Options with Remind—Set the phone to notify you once when a new message is received and then notify you again every five minutes. To stop a reminder alert, press **OK** to select Ignore.
 - Disabled—Turn off message alerts.

Setting alerts for your headset

When a headset (sold separately) is attached to the phone, you can set alert sounds to originate from the headset.

1. Select Menu → Settings → Accessories → Headset Ring.
2. Select Out of headset to have alerts originate from the headset.

Network settings

Switching between phone lines

Your phone can have two service accounts, or phone lines, associated with it. Each phone line has its own phone number. When you are using one line, you cannot receive calls from the other. It would be as if the phone were “off” for that number. Your voicemail, however, will still take messages. All contacts and settings are shared for both lines.

1. Select Menu → Settings → Network → Set Phone Line.
2. Select the other line and press **OK**.

Note: Once a second phone line is established, a second phone number becomes available for selection.

Data settings

Connecting to a laptop or a PC

The Com Speed sets the data rate at which your phone connects to a laptop or PC, or at which it sends and receives over-the-air text messages.

1. Select Menu → Settings → Accessories → Com Speed.







2. Select the speed. The options are: 19.2 kbps, 115.2 kbps (default), 230.4 kbps.

Note: There may be a higher charge for making calls using high-speed data in areas where 1X service is available. Check with your service provider for details.

Connecting to a TTY/TDD device

You can connect the phone to a TTY device for the hearing impaired.


Note: Enable TTY only when using the phone with a TTY device.

1. Connect the TTY device to the phone.
2. Enter      from your keypad.
3. Press  to select the TTY option.

Setting the phone to receive data or faxes

Your phone may be able to receive certain data or faxes, depending on the system sending the information. To receive data or faxes, you must connect the phone to a laptop or PC and switch the phone from voice mode to data/fax mode.

Note: To purchase a cable, contact your service provider, or call us at (800) 349-4188 (U.S.A. only) or (858) 882-1410, or visit us online at www.kyocera-wireless.com/store.

1. Connect the phone to the laptop or PC.
2. Select Menu → Settings → Network → Data/Fax Calls.
3. Press  to select an option:
 - Voice only—Allows only voice calls.
 - Fax, next call or Data, next call—Sets the phone to fax mode or data mode for the next incoming call or the next 10 minutes.
 - Fax, until off or Data, until off—Forces the phone into fax mode or data mode until the phone is turned off.


Note: You cannot receive voice calls while the phone is in data/fax mode.

Setting position location

This setting allows you to share your location information with network services other than emergency services (911, 111,000, 999 etc.), in markets where service has been implemented.

Note: This feature works only when your phone is in digital mode. You do not have the option of turning off the locator to emergency services.

To set your option:

1. Select Menu → Settings → Network → Location.
2. If you see a message prompt, press  to continue.
3. Select 911 Only or Location On.
 - 911 Only (default) shares your position information only with emergency services when you call your 3-digit emergency code.
 - Location On shares your position information with your service provider's network, in addition to emergency services.






For information on emergency calls, see “Calling emergency services” on page 22.

Voice Memo

The Voice Memo tool allows you to record and play back audio memos.

Shortcut: You can access voice memo quickly by setting up a shortcut. See “Defining the “up” feature shortcut” on page 47.



Functions


	Play		Fast forward
	Pause	NAME	Name the memo
	Stop	ERASE	Erase a memo
	Rewind		


Recording a voice memo

1. Select Menu → Tools → Voice Memo → Record New.




The phone says: “Please record at the tone.”

2. Say your memo and select  when finished.
 - To review your recording, press .



- To save a name for your memo, press  right and select Name. You may enter up to 12 characters. Memos saved without names are saved as “Memo 1”, “Memo 2”, etc.

3. Press  to select Save.




Playing a voice memo

1. Select Menu → Tools → Voice Memo.
2. Highlight the memo you want to hear.
3. Press .
4. Highlight  and press .




Rewind and fast forward

To rewind or fast forward a voice memo while it is playing, select  to rewind or  to fast forward.

Naming a saved voice memo

1. Select Menu → Tools → Voice Memo.
2. Highlight the memo and press .
3. Press  right to highlight Name.
4. Press  and follow the prompts.

Erasing a saved voice memo





1. Select Menu → Tools → Voice Memo.
2. Highlight the memo and press .
3. Press  right to highlight Erase.
4. Press  and follow the prompts.







Scheduler

The Scheduler allows you to schedule events, such as meetings or appointments, and keep track of annual occasions, such as birthdays or wedding anniversaries.

Adding an event


Events are placed on the calendar at the time you select.

1. Select Menu → Tools → Scheduler.
 2. Find the day for the event and press .
 - For a day in this month, select View Day. Press  left and right to scroll through days.
 - For a day in a different month, select View Month. Press  up or down to scroll through months, and right or left to scroll through days.
3. Select Add Event and press .

4. Enter a name for the event. For help entering text, see page 24.
5. Press  when you are done entering letters.
6. Select Next to set the event Start time, Duration, and Alarm.
 - Press  up or down to select hour, minutes, and timing of alarm.
 - Press  left or right to move between fields.
7. Press  to select Next.
8. Add a note to the event and press  or press  twice to finish.

Adding an occasion

Occasions are placed on the calendar at the beginning of the day you select. If you set the alarm for an occasion to alert you on “Day of,” the alarm will go off at the beginning of the day.

1. Select Menu → Tools → Scheduler → Add Occasion.
2. Enter a name for the occasion or add a name from the Contacts list. For help entering text, see page 24.
3. Press  when you are done entering letters.

4. Select Next to set the occasion Date, Type, and Reminder.
 - Press up or down to select month, date, year, occasion type, and timing of reminder.
 - Press right or left to move between fields.
5. Press to add the occasion.

Viewing, editing, or erasing an event

1. Select Menu → Tools → Scheduler.
2. Select View Day or View Month to find the event you want to view, edit, or erase.
3. Press up, down, left, or right to highlight an event and press to select it.
4. Press right and press to select Edit, Erase, or New. Follow the prompts.
5. Press to return to the home screen or to return to scheduler options.

Viewing a list of occasions

1. Select Menu → Tools → Scheduler → View Occasions.
2. Press up or down to highlight an occasion and press to select it.

3. Press right and press to select OK, Edit, or Erase. Follow the prompts.
4. Press to return to the home screen or to return to scheduler options.







Alarm Clock

Use the Alarm Clock to set an alert for a specific time. The alert occurs only if the phone is on.

1. Select Menu → Tools → Alarm Clock → Set.
 - Press up or down to select an hour and minutes.
 - Press left or right to switch between hours, minutes, and a.m./p.m.
 - Use the phone keypad to enter numbers.
2. Press to select Done and save the setting.
3. When the alarm rings, select Off to turn off the alarm or Snooze to silence the alarm for 10 minutes.




Tip Calculator

The Tip Calculator helps you calculate how much tip to include on a bill.

1. Select Menu → Tools → Tip Calculator.
2. Enter the amount of your bill and press .
3. Select the amount you want to include as a tip (10%, 15%, 18%, 20%, Other) and press .
Your total bill appears, including tip.
4. If you want to split the bill, press  right and press  to select Split.
5. Press  to clear the default of 2 guests.
6. Enter the number of guests and press .
The amount each guest pays is calculated.





Calculator

Use the calculator for basic mathematical equations.


1. Select Menu → Tools → Calculator.
 2. Use the keypad to enter numbers.
 3. Press  to select mathematical operations.
= equal + add x multiply
÷ divide - subtract . decimal point
- C** Clear all numbers entered and display a zero.
- MR** Display the value currently stored in memory.
- M+** Add the displayed digit to the value stored in memory.
- MC** Clear the value currently stored in memory.
- ±** Change the sign of the displayed number.
-  Clear one function or one digit from the screen and return the calculator to digit entry mode. Hold down to clear all of the digits and operations and display a zero.
-  Exit the calculator and return to home screen.

Timer

This timer counts down for a specified amount of time. It beeps when that amount of time has elapsed.

1. Select **Menu** → **Tools** → **Timer**.
2. Press  to **Set**.
3. Press  up or down to set the hours, minutes, and seconds. To move the cursor, press  left or right.
4. Select **Start** to begin the countdown.
Select **Stop** to pause the countdown.
5. When the alarm rings, press  to silence it.

Stopwatch

1. Select **Menu** → **Tools** → **Stopwatch**.
2. Select **Start** to have the stopwatch begin counting.
3. Select **Stop** to stop counting.
4. Select **Reset** to set the counter back to zero and begin counting again.
5. Press  when finished.

10 FUN & GAMES


Your Kyocera 3250 phone comes with games, a doodler, and storage for downloaded sounds and pictures.





The games described in this chapter may be available on your phone. Check with your service provider for availability.

If you receive an incoming call alert while you are playing Tetris™, Brick Attack™, or Race 21™, the game is paused and exited. You can return to play once the call alert ends. Games do not remain paused if the phone is turned off or loses power.

Tetris

The goal of this game is to guide the falling blocks down the screen to create a solid horizontal row at the bottom. Each time a row is completed, it disappears and the remaining blocks move down one row. The game ends when the new block cannot enter the play field because the area is occupied by another block or obstacle.

1. Select Menu → Fun & Games → Tetris.
2. Press  to select Yes at the prompt, “Turn off backlight to conserve battery?”

3. Select an option and press  to select it.
 - New Game—Initiates game play. To pause the game, press  or . Pressing  returns you to the menu where you can Continue Game to resume or choose from the other available options.
 - Resume Saved—Returns you to the game you were last playing.
 - Scoreboards—Displays the top five scores for the different game variations, including No Time Limit (default), Timed 2 Min, Timed 3 Min, Timed 5 Min, and Garbage.
 - Settings—Choose a level of play, sounds, and game type:
 - Starting level—Choose a level of play.
 - Game Type—Choose type of game.
 - Sound—Choose when music will play with this game: Sound Always, During Title, or No Sound (The No Sound setting does not silence the sounds made when you press keys. To silence keys, see “Silencing all sounds” on page 45.)

Navigation: Use the following keys to guide the blocks down the screen:

To:	Use:
Rotate Counterclockwise	
Hard drop	
Move Left	or
Rotate Clockwise	, , or
Move Right	or
Soft drop the tile	or
Return to Tetris menu	
Pause	

Brick Attack

The goal of this game is to eliminate bricks arranged in levels. To do this, you send a moving ball upward using a paddle at the bottom of the screen.

1. Select Menu → Fun & Games → Brick Attack.
 2. Press to select Yes at the prompt, “Turn off backlight to conserve battery?”
 3. Press to select New.
 - To pause the game, press , then press to Resume.
 - To move the paddle, press left or right.
- To exit the game, highlight Exit and press .

Race 21

This game is a timed variation of Blackjack. Each game comprises three 90-second rounds. To score points, add cards in each of the four columns, trying to reach but not exceed 21 in each column during the course of the game.

To play:

1. Select Menu → Fun & Games → Race 21.
2. Press to select Yes at the prompt, “Turn off backlight to conserve battery?”

3. Select **New Game**. The first card to be placed is shown at the top left of the screen. Press a key to add a card to the row as follows:



Add cards to the first row



Add cards to the second row



Add cards to the third row



Add cards to the fourth row

Shortcut: Press left or right to choose arrows at the bottom of the screen. Then press to add cards to corresponding rows.

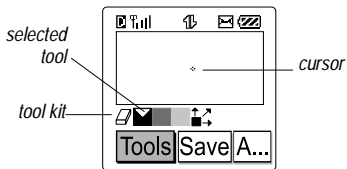
Note: Each time you place a card, it is replaced with a new one.

4. Continue placing cards until you are satisfied with your selections.
- To pause the game, press .
 - To end the game and return to the home screen, press .
 - You lose points each time you exceed 21 in a column.
- Remember, there is a time limit!
 - Select **Skip** to skip one card per round.
5. Press to select to get your score and advance to the next round.
6. Select an option and press to select it.
- **New Game**—Initiates game play. To pause the game, press . From here you can choose **Resume**, **New** or **Quit**.
 - **Resume Game**—Returns you to the game you were last playing.
 - **Scoreboard**—Provides you with the top five scores.
 - **Sounds**—Choose when you hear music with this game. Select from **Sound Always**, **During Title**, or **No Sound**.
7. Press to end all games.

Doodler

Doodler™ allows you to create and manipulate images, import shapes, and save images as screen savers.

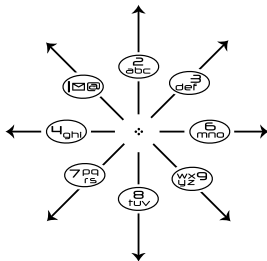
1. Select Menu → Fun & Games → Doodler.
2. Press **OK** to select Yes at the prompt, “Turn off backlight to conserve battery?”
3. Wait 5 seconds for the intro screen to disappear, or press **OK** to clear it.
4. Select New Doodle to open the drawing screen. You will see a flashing cursor in the middle of the screen:



By default, the selected tool is “draw black” (selected colors are indicated by a white triangle). This means that when you move the cursor, it will draw a black line.


5. Use keys 1–9 to move the cursor around the screen.

The following diagram shows the direction each key will take the cursor.




Note: Pressing the 5 key brings the cursor back to center.

Using the Tool Kit

- To change between the tools in the toolkit, highlight Tools and press  repeatedly to cycle through the options.

 eraser

 draw black

 draw dark gray


 draw light gray


 move cursor


Tip: For a shortcut to the Move feature, press .

Modifying the Doodle

There are several options at the bottom of the drawing screen which allow you to modify your doodle. Press


 right or left to highlight an option:

- **Add Shape** allows you to select an existing shape such as a heart, a circle, or a square, and re-size, rotate, or move it. Select Done when finished.
- **Size** lets you enlarge or shrink a predefined shape by pressing  repeatedly. There are three size options.

- **Rotate** allows you to change the position in 90-degree increments.
- **Move** enables you to move the image around the screen using keys 1-9.
- **Clear** allows you clear the entire screen.
Tip: The shortcut to this feature is .

Saving the Doodle

It is a good idea to save the doodle while you are working on it. If you receive a call while creating an unsaved doodle, it will be lost.

- Highlight **Save** and press . The image will be saved in the My Pictures folder. (See page 64.)

Note: If you make changes to an existing doodle, you must save it with a different name.



Resuming Doodles

- To return to the last saved doodle you were working on, select Menu → Fun & Games → Doodler → Resume Doodle.
- To return to another saved doodle, select Menu → Fun & Games → Doodler → My Pictures.

My Sounds

Your Kyocera 3250 allows you to store sounds downloaded over the air and use them as ringers. (Check with your service provider for availability of over-the-air downloading.)

To access stored sounds:



1. Select Menu → Fun & Games → My Sounds.
2. Press  up or down to scroll through the sounds.
3. Highlight an option and press  to select it:
 - Play allows you to listen to the sound.
 - Assign allows you to use the sound as a ringer on your phone.
 - Delete erases the sound from your My Sounds list.

My Pictures

The My Pictures menu stores graphics you have created using the Doodler or received via text messaging.

Note: All graphics downloaded over the air are also stored in the Screen Saver menu.

To view, edit, or erase graphics:

1. Select Menu → Fun & Games → My Pictures.
2. Press  up or down to scroll through the graphics.
3. Highlight an option and press  to select it:
 - Assign sets your graphic as a screen saver.
 - Delete erases the graphic from memory. The graphic is also erased from the Screen Saver menu. (This option is available only with graphics you have created or saved. You cannot delete predefined graphics.)
 - Exit returns you to the home screen.

Note: When you run out of memory and want to add additional graphics, you will need to delete older files.

11 CONNECTING TO THE INTERNET

Using the Web Browser

You can use your phone to browse the Internet if you have obtained phone Internet services from your service provider and if over-the-air Internet access is available in your area.

Note: You cannot receive incoming calls while you are using the Web Browser.


Starting the Web Browser

1. Select Menu → Web Browser.

A message about airtime fees appears each time you access the browser. Check with your service provider for information on how airtime fees are charged.

2. Press  to continue.





If this is the first time you have connected to the Internet, a message informs you that security is not yet enabled for your Web Browser.

3. Press  to select Yes to enable security.

When you are connected to the Web Browser, a browser home page will appear. It has a list of

bookmarks and some Web menu options at the bottom of the screen.

Notes:

- A  appears in a secure session.
 - An underline and an arrow indicate that there is more text. Press  down to view more text. Press  to return to the previous screen.
4. When you have finished using the Internet, press  to exit the browser.

Using the Web menu options

The following options may appear on your screen:

Home returns you to the main Web Browser window, or home page.

- **Mark Site** saves the current location as a bookmark for easy access.
- **Bookmarks** displays a list of your saved Web sites.
- **Setup** gives you options for changing how information is displayed.

- Show URL displays the entire URL.
- About Openwave displays information about your Web Browser version.
- Encryption should not be used unless you are instructed to do so by your service provider.
- UP.Link selects a different browser server. You can use this option if you have more than one Web Browser account.
- Restart restarts the Web Browser.


Searching for a Web site



How you search for a Web site depends on your service provider. For more information contact your service provider.

Bookmarking a Web site

1. Go to the site you would like to bookmark.
2. Select Mark Site from the bottom of the screen.


Going to a bookmarked site

1. Select Menu → Web Browser.
2. If you see a message prompt, press  to continue.

3. From your Web home page, press  right to highlight Bookmarks. A list of bookmarks appears.
4. Enter the number corresponding to the bookmark you want and press .

Checking Net alerts

When alerts are received from a Web site, they are sent to your Net Alerts inbox.

1. Select Menu → Messages → Net Alerts. This action launches the browser inbox.
2. Press  to accept browser fees.
3. Select the alert you want to read, and follow the prompts.

Keeping track of browser usage

Your phone has a timer that counts the number and total duration of Web calls you have made since the last time you reset the timer.

- Select Menu → Settings → Call Information → Browser Timer.
- If you want to reset the timer to zero, select Reset.

Note: A single browser session may consist of several browser calls.

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